



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9697528  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Spare Parts for the Existing Gestetner Machine for the Central Supply Management Division – General Services Office  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> R3 100-23-01-197	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Office Equipment Supplies and Consumables	<b>Bid Supplements</b>	1
<b>Approved Budget for the Contract:</b> PHP 699,100.00		
<b>Delivery Period:</b>	<b>Document Request List</b>	1
<b>Client Agency:</b>		
	<b>Date Published</b>	27/04/2023
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph	<b>Last Updated / Time</b>	03/05/2023 16:13 PM
	<b>Closing Date / Time</b>	09/05/2023 17:00 PM

#### Description

Items Quantity / Units

SUPPLY, DELIVERY AND INSTALLATION OF THE FOLLOWING  
Spare parts for MP2555 Gestetner

- 1 OPC DRUM,  
- FOR MP2555 GESTETNER 15 piece/s
- 2 DEVELOPER FOR,  
- FOR MP2555 GESTETNER 4 piece/s
- 3 CLEANING BLADE,  
- FOR MP2555 GESTETNER 15 piece/s
- 4 FUSING SLEEVE,  
- FOR MP2555 GESTETNER 1 piece/s
- 5 Pressure Roller,  
- FOR MP2555 GESTETNER 1 piece/s
- 6 PAPER FEED BELT,  
- FOR MP2555 GESTETNER 6 piece/s
- 7 COLLECTION BOTTLE ASSY,  
- FOR MP2555 GESTETNER 6 piece/s
- 8 PAPER FEED ROLLER PICK UP,  
- FOR MP2555 GESTETNER 6 piece/s
- 9 PAPER FEED ROLLER FEED,

- FOR MP2555 GESTETNER 6 piece/s
- 10 PAPER FEED ROLLER SEPARATE,
- FOR MP2555 GESTETNER 6 piece/s

Spare Parts for DD3344 Gestetner Machine

- 11 PAPER FEED ROLLER,
- FOR DD3344 GESTETNER 32 piece/s
- 12 SEPARATOR PAD,
- FOR DD3344 GESTETNER 16 piece/s
- 13 PRESSURE ROLLER ASSEMBLY,
- FOR DD3344 GESTETNER 4 piece/s
- 14 CLOTH SCREEN,
- FOR DD3344 GESTETNER 1 piece/s
- 15 Drum Drive Gear,
- FOR DD3344 GESTETNER 3 piece/s
- 16 FLANGE DRUM FOR,
- FOR DD3344 GESTETNER 3 piece/s
- 17 CUTTER UNIT,
- FOR DD3344 GESTETNER 3 piece/s
- 18 METAL SCREEN,
- FOR DD3344 GESTETNER 4 piece/s

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_

COMPANY'S NAME : \_\_\_\_\_

PhilGEPS REFERENCE NUMBER : \_\_\_\_\_

PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, May 09, 2023 at 5:00 PM

Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ

**Date Created** 26/04/2023

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